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# **Application Form**

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| Your Name | |
| Your Address & Postcode | |
| Email Address | |
| Telephone Number(s) | |
| Current or most recent employer and position | |
| Please use this box to tell us about yourself and what you might bring to the YMCA. You may want to include notes on any current committee or other voluntary responsibilities. We’re happy for you to use a separate sheet or attach a CV if you prefer. | |
| What would you expect to gain personally from your involvement as a trustee? | |
| Please explain how you meet our core criteria (time, teamwork, competence with governance matters, connection to Sutton Coldfield. | |
| Do you, your family or your employer have any personal or other connections with the YMCA in Sutton Coldfield or elsewhere? | |
| **References**  Prior to confirming a place on the Board, we would like to obtain two satisfactory references.  Referee 1 – Preferably your current employer, or your most recent employer if you are not currently employed. We would prefer to write to them at the company address – not a home address. Referee 2 – If Referee 1 does not cover a full three-year employment history,  Referee 2 should be your previous employer. Otherwise, Referee 2 can be someone who knows you well and will be able to comment on how suitable you will be for this post. This could be, for example a teacher, tutor or lecturer or a person in a leadership position within your community or at your church, religious group, sports group etc. | |
| Referee 1  Name  Position  Company Name  Company Address  Post Code  Telephone No.  Email  Is this person your current or most recent employer (if not, please explain why you are unable to use your current or most recent employer as a referee)?  Is this person related to you in any way, or to your spouse or partner? | Referee 2  Name  Position  Company Name  Company Address  Post Code  Telephone No.  Email  How does this person know you?  Is this person related to you in any way, or to your spouse or partner? |

**By completing and signing this form, you declare that you are NOT prevented from acting as a trustee because you:**

* have an unspent conviction for one or more of the offences listed at [https://www.gov.uk/guidance/automatic-disqualification-rules-for-charity-trustees-andcharity-senior-positions](https://www.gov.uk/guidance/automatic-disqualification-rules-for-charity-trustees-and%20charity-senior-positions)
* have an IVA, debt relief order or bankruptcy order
* have been removed as a trustee in England, Scotland or Wales (by the Charity Commission or Office of the Scottish Charity Regulator)
* have been removed from being in the management or control of any body in England, Scotland or Wales (under relevant legislation)
* have been disqualified by the Charity Commission
* are a disqualified company director
* are a designated person for the purposes of anti-terrorism legislation
* are on the sex offenders register
* have been found in contempt of court for making (or causing to be made) a false statement
* have been found guilty of disobedience to an order or direction of the Charity Commission

**I declare that:**

* I am over the age of 18.
* I am not prevented from acting as a trustee due to any of the reasons listed above.
* I am capable of managing my own affairs.
* I undertake to fulfil my responsibilities and duties as a trustee of YMCA Sutton Coldfield in good faith and in accordance with the law and within YMCA Sutton Coldfield’s vision and mission.
* I do not have any financial interests in conflict with those of YMCA Sutton Coldfield (either in person or through family or business connections) except those which I have formally notified in a Conflict of Interest Statement. I will specifically notify any such interest at any meeting where trustees are required to make a decision which affects my personal interests, and I will absent myself entirely from any decision on the matter and not vote on it.

I understand that all members of the Board are required to comply with appropriate checks by the Disclosure and Barring Service and that references are sought prior to any co-option to the Board.

I understand that personal information about trustees is disclosed to funders, regulatory bodies, and third parties providing financial and related services to YMCA Sutton Coldfield.

I have read and understood the information provided for prospective members of the Board, including the duties and requirements of the role. If selected, I will accept those responsibilities.

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| **Signature:** | **Date:** |

YMCA SUTTON COLDFILED

## For more information, please contact:

## hr@ymcasc.org.uk

## For more information about our work and team please visit our [website](http://www.ymcasc.org.uk)

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