

RISK ASSESSMENT

Company Name: Sutton Coldfield YMCA	Date: 23/12/2020	Review Date: monthly	Assessment No: CV1
Assessor: Kirsty Burden		Task: CORONA VIRUS COVID 19	

Haz No.	Significant Hazards Look only for hazards which you could reasonably expect to result in significant harm e.g. slips/trips, work at height, falling objects, vehicles, electricity etc. (STEP 1)	People Affected List groups of people who may be at risk e.g. maintenance staff, contractors, cleaners, public etc. (STEP 2)	Existing Controls List controls that are already in place to control the risk e.g. physical safeguards, training, personal protective equipment etc. (STEP 3)	Level of Risk Decide on the level of risk remaining. (Likelihood x Severity)			Further Action Required List further action required to control significant risks. If there is lots to do, make an action list. (STEP 4)
				High	Med	Low	
01	<ul style="list-style-type: none"> CATCHING CORONA VIRUS 	Residents Staff Volunteers	<ul style="list-style-type: none"> Anyone arriving from overseas countries within last 14 days and displaying symptoms will self-isolate for 2 weeks. This is in line with the public health guidance where the patient meets both clinical and epidemiological criteria for isolation. Anyone living and visiting the YMCASC presents with symptoms will need to self-isolate. Staff will remind/refer to and talk to the service users about ways to prevent the spread of corona virus. 	x			<ul style="list-style-type: none"> If in doubt call 111 for advice. Visit NHS and government websites daily for up to date advice. Staff and residents to liaise with Sinead, Clare and Kirsty if they have concerns. YMCASC staff need advice re: coronavirus they can contact Steph 07974450084 To regularly review and follow guidelines.

			<ul style="list-style-type: none"> • Staff will ensure deep cleaning is completed after every session to include toilets, tables, kitchen sides/cupboards fridge doors, computer keyboards + mouse, door handles and the floor will be mopped daily. • Staff and service users to use hand sanitiser when entering the building • Residents and staff to wear a face mask in all common areas such as corridors or other shared spaces. • No more than one resident is permitted in the office at any one time. 				<ul style="list-style-type: none"> • Staff to make face masks available to all residents.
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02	<ul style="list-style-type: none"> • Hand washing 	All staff All service users All volunteers All children	<p>Posters will be displayed around the YMCA</p> <p>Staff and service users will wash their hands</p> <ul style="list-style-type: none"> • after coughing or sneezing 	x			Staff and service users to remind and prompt each other to wash hands.

			<ul style="list-style-type: none"> • after toilet use • after touching eyes, nose, mouth or ears. • before eating • before and after preparing food • if you are in contact with a sick person • if your hands are dirty • If you have touched animals or animal waste. • Before and after personal care tasks undertaken. 				
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03	<ul style="list-style-type: none"> • Residents with health issues may have compromised immunity and are generally at higher risk from infections particularly respiratory infections, meaning that they are at higher risk of serious illness from COVID-19. 		<ul style="list-style-type: none"> • We (the staff team) will be extra vigilant with cleaning and handwashing every day and throughout the day. • To ensure we prevent the spread of coronavirus to anyone with long term health conditions we will be taking the extra precaution and asking anyone presenting with cold and flu 	x			<p>Staff team to contact family/support staff if someone presents with symptoms at a YMCASC and send anyone home with symptoms.</p> <p>Staff to monitor and take action accordingly to reduce the risk of any YMCASC service users/ staff and their families</p>

	<p>Conditions which may lower the immune system include:</p> <ol style="list-style-type: none"> 1. Rheumatoid arthritis 2. Systemic lupus Crohn's + Ulcerative colitis + IBD 3. Type 1 diabetes 4. M.S 5. Psoriasis 6. Graves' disease 7. Guillain-Barre syndrome. 8. Hashimoto's thyroiditis (hypothyroidism) 9. Myasthenia gravis. 10. Vasculitis. 11. Chronic inflammatory demyelinating polyneuropathy. 12. Addison's Disease 13. Scleroderma <p>Other people at high risk of becoming seriously ill if they catch COVID 19 include:</p> <ul style="list-style-type: none"> • Older adults 		<p>symptoms not to visit the YMCA</p> <ul style="list-style-type: none"> • Staff and housekeepers to be vigilant when entering resident's rooms. To use anti-bacterial products around the building. 				<p>from becoming seriously ill from COVID-19.</p>
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	<ul style="list-style-type: none"> • People who have serious chronic medical conditions like: <ul style="list-style-type: none"> ○ Heart disease ○ Diabetes ○ Lung disease 					
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05	Visitors	Staff Residents	Residents are not permitted to have visitors on site during the pandemic. This can be reviewed at a later date. Any business visitors (health professionals or meeting clients) must wear a mask and clean hands up on arrival.	√			
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07							
08							

Action Timescale Guidelines

High Risk – Action Immediately **Medium Risk** – Action within 2 months **Low Risk** – Re-assess after any changes & at next review